Village of South River

Council Meeting – December 14, 2015

The meeting of the Council of the Village of South River was held on Monday, December 14, 2015 in the South River Council Chambers. A quorum was present. In attendance were Mayor Jim Coleman and Councillors Sharon Smith, Doug Sewell, Teri Brandt and Les Mahon.

**Staff in Attendance**:     Sherri Hawthorne, Treasurer

Susan L. Arnold, Clerk Administrator

**Public in Attendance:** Heather Plater arrived at 6:20 p.m.

Suzanne Learn arrived at 6:26 p.m.

**1. Call to Order** – South River Council Chambers  at 5:30 p.m.

**2. Declaration of Pecuniary Interest and General Nature Thereof-** None Declared

**3. Guests and Deputations- None**

312-2015 Mahon/Sewell

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the addition to the December 14, 2015 Council meeting agenda as item 6.1.13 to discuss having a letter from Council sent to Westwind Forest Stewardship and/or the Ministry of Natural Resources & Forests, as necessary, regarding the more frequent use of Ottawa Avenue by logging trucks to and from a weigh scale located at the east end of the Village of South River.**

Carried

313-2015 Sewell/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the moving of Closed Session Item 9.1 into Open Session as item 6.1.14.**

Carried

**4. Adoption of Minutes**

314-2015 Smith/Brandt

**BE IT RESOLVED THAT this Council of the Village of South River does hereby accept the minutes of Monday, November 23, 2015, as amended.**

Carried

**5.** **Accounts**

315-2015 Sewell/Brandt

**BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the following reports from the Treasurer:**

1. **Income Statement to November 30, 2015;**
2. **Cheques to November 30, 2015**

Carried

316-2015 Smith/Sewell

**BE IT RESOLVED THAT the Council of the Village of South River does hereby accept Policy #1-2015, being an Investment Policy to establish and maintain practices and procedures with regard to investing public funds.**

Carried

317-2015 Sewell/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby authorize the Treasurer to transfer the following:**

1. **Transfer the remaining budgeted funds from the Culture and Recreation 2015 budget after all expenses have been submitted to Acct # 1-02-106-907-985**
2. **Transfer the remaining budgeted funds from the website development acct # 1-90-092-220-224 to the General Municipal Reserve # 1-02-106-907-970 after all expenses to December 31, 2015 have been submitted.**
3. **Transfer $600 from acct #1-80-085-300-303 to the General Municipal Reserve # 1-02-106-907-970 after all expenses to December 31, 2015 have been submitted.**
4. **Transfer the JBC unspent portion of the 2015 levy in the amount of $1,093 from Acct # 1-30-033-230-240 to the General Municipal Reserve # 1-02-106-907-970 after all expenses to December 31, 2015 have been submitted.**
5. **Transfer the funds in the amount of $1500 from acct #1-70-075-300-303 to the Pauper’s Grave Reserve Acct # 1-02-106-907-979**
6. **Transfer $2,845. From the Train Station acct # 1-90-098-240-256 to the train Station Reserve #1-02-106-907-970**

Carried

**6.**     **Reports from Municipal Staff and/or Committees**

318-2015 Sewell/Smith

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the participation in the 2016 Central Ontario Orthophotography Project (COOP2016) with an estimated contribution of $39.82 to the Blue Sky Net Partnership. Funding will be required once the agreements have been finalized but the Letter of Intent to commit funding is due December 15, 2015.**

Carried

319-2015 Mahon/Sewell

**BE IT RESOLVED THAT the Council of the Village of South River does hereby authorize the Treasurer to return to the Royal Canadian Legion, Branch #390, the municipal portion of the 2015 property taxes in the amount of $2,366.66 from the Community Grants & Donation budget line.**

Carried

320-2015 Smith/Brandt

**BE IT RESOLVED THAT the Council of the Village of South River does hereby complete the 2015 annual review of the following:**

1. **Village of South River Emergency Plan**
2. **South River Water Distribution System Emergency Plan**
3. **South River Hazard Identification and Risk Assessment Checklist**

**And approve the recommended amendments.**

Carried

321-2015 Brandt/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby review the 2015 Multi-Year Accessibility List.**

  Carried

322-2015 Mahon/Smith

**BE IT RESOLVED THAT the Council of the Village of South River does hereby redirect correspondence regarding snow removal contracts for the Village of South River to the Public Works meeting which takes place on Thursday, December 17, 2015.**

Carried

323-2015 Brandt/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby authorize the Clerk Administrator to submit a request for additional funding to the NOHFC in the hopes of securing the additional funds to offset the difference between the estimated costs on the grant applications submitted two years ago and the tendered amount awarded.**

Carried

324-2015 Brandt/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby direct the Clerk Administrator to forward a letter to Westwind Forest Stewardship (and/or the Ministry of Natural Resources & Forests) expressing the Village’s concerns with the increased logging traffic travelling from west to east on Ottawa Avenue.**

Carried

325-2015 Sewell/Brandt

**BE IT RESOLVED THAT the Council of the Village of South River does hereby approve the draft lease renewal for the ambulance base between the Village of South River, the Township of Machar and the Town of Parry Sound with the amendments as indicated. The new lease begins January 1, 2016 for a five year term ending December 31, 2020**.

Carried

326-2015 Smith/Sewell

**BE IT RESOLVED THAT the Council of the Village of South River does hereby receive the Municipal Staff Reports: Agenda Items #1 to #14.**

Carried

**7. Correspondence** –

327-2015 Smith/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby receive Correspondence Items #1 to #3.**

**8.  Council Roundtable (Items of Interest)**

1. The Clerk Administrator will attend Kearney Municipal Office on December 17, 2015 to participate in a mandatory note taking course from Emergency Management Ontario

2. On Thursday, December 17, 2015 the 3rd construction meeting will take place at the municipal office

3. The Public Works meeting will be held at 1:00 p.m. on Thursday, December 17, 2015

4. The office will be closed from noon on Thursday, December 24, 2015 until Monday, January 4, 2016. Staff will use vacation time for days which are not weekends or stat holidays.

5. Three adolescence were caught participating in mischief around the municipal office. Their parents were spoken to and the boys performed some community service outside the municipal office.

6. Staff would like to begin the process of reviewing certain user fees and deposits at the first meeting in January.

Heather Plater, Suzanne Learn and Sherri Hawthorne left the meeting at 6:54 p.m.

**9.** **In Camera- 2 Items**

1. South River Critical Infrastructure Identification Review

2. A matter pertaining to an identifiable person

328-2015 Mahon/Sewell

**Be it Resolved that this meeting of the Village of South River Council be closed under Subsection 239.2 (a) and (c) and that this Council proceed in Camera at 7:00 p.m. for the purpose of reviewing the Village of South River’s Critical Infrastructure and a personal matter about an identifiable individual.**

Carried

329-2015 Mahon/Brandt

**BE IT RESOLVED THAT this Council adjourn the Closed meeting and reconvene in Open Session**

**at 7:45 p.m. with Mayor Jim Coleman as Chair.**

Carried

**10**.  **By-laws:** 1. #46-2015, being a by-law to appoint a Municipal Law Enforcement Officer

2. #47-2015, being a by-law to adopt an investment policy

330-2015 Sewell/Mahon

**BE IT RESOLVED THAT the Council of the Village of South River does hereby read a**

**first, second and third time and finally pass By-law #46-2015 being a by-law to appoint a**

**Municipal Law Enforcement Officer for the Village of South River with the signatures of**

**the Mayor and the Treasurer and the corporate seal affixed.**

Carried

331-2015 Sewell/Smith

**BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law #47-2015 being a by-law to adopt a municipal investment policy for the Village of South River with the signatures of the Mayor and the Treasurer and the corporate seal affixed.**

Carried

**11**. **Confirming By-law**

332-2015 Brandt/Smith

**BE IT RESOLVED THAT the Council of the Village of South River does hereby read a first, second and third time and finally pass By-law #48-2015 being a by-law to confirm the proceedings of Council at its meeting held on the 14th day of December, 2015 with the signatures of the Mayor and the Clerk Administrator and the corporate seal affixed.**

Carried

**12**. **Adjournment**

333-2015 Smith/Mahon

**BE IT RESOLVED THAT this Council of the Village of South River does hereby**

**adjourn to meet again as the South River Council on Monday, January 11, 2016 at 5:30**

**p.m. in the South River Council Chambers located at 63 Marie Street or at the call of**

**the Mayor: Time of Adjournment:7:49 p.m.**

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**Jim Coleman, Mayor**

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**Susan L. Arnold, Clerk Administrator**